



Date: January 25<sup>th</sup>, 2022  
To,  
The Directors,

**NOTICE**

Notice is hereby given that the Meeting of Board of Directors of M/s. Lee & Nee Softwares (Exports) Limited will be held on 4<sup>th</sup> February, 2022 at 3:00 P.M at 14B Camac Street, Kolkata-17 to transact the following business.

- 1) To Confirm minutes of last board meeting.
- 2) To grant leave of absence.
- 3) To Confirm and ratify the resolutions passed by circulation if any.
- 4) To consider and ratify quarter statement of investor compliant (3<sup>rd</sup> Qtr) u/r 13(3) of LODR, 2015.
- 5) To consider, approve and take on record the Unaudited Financial Results (Standalone & Consolidated) of the Company for the quarter ended 31<sup>st</sup> December, 2021.
- 6) To consider and approve all significant transactions, arrangements and financial statements of the two unlisted subsidiary companies.
- 7) To take on record shareholding pattern, corporate governance report for the 3<sup>rd</sup> quarter ended 31<sup>st</sup> December, 2021.
- 8) To take note of various committee minutes.
- 9) To consider minutes of the two subsidiary companies.
- 10) To discuss any other business with the permission of the chair.

In this connection, as per Company's Code of Conduct for Prevention of Insider Trading, the Trading Window for dealing in the securities of the company has already been closed w.e.f. 1st January, 2022 and shall remain closed for all Directors/Officers/Designated Employees of the company which shall be opened 48

hours after the declaration of Unaudited Financial Results (Standalone & consolidated) for the quarter ended 31<sup>st</sup> December, 2021.

Thanking You  
Yours Truly

For Lee & Nee Softwares (Exports) Limited

**Lee & Nee Softwares (Exports) Ltd.**

*Amita Gupta*

**Authorised Signatory**

(Authorized Signatory)