



Date: 03.08.2022

To,
The Director,

NOTICE

Notice is hereby given that the Meeting of Board of Directors of M/s. Lee & Nee Softwares (Exports) Limited will be held on 10th August, 2022 at 3:00 P.M at 14B Camac Street, Kolkata-17 to transact the following business.

- 1) To Confirm minutes of last board meeting.
-The Minutes of the last Board Meeting was read and confirm unanimously.
- 2) To grant leave of absence.
-All Directors were present.
- 3) To Confirm and ratify the resolutions passed by circulation if any.
-There was no such resolution passed by circulation.
- 4) To consider and ratify quarter statement of investor compliant (1st Qtr) u/r 13(3) of LODR, 2015.
-To consider information about complaints from any investor (if any) from the Report of R & T agents M/s Maheshwari Datamatics (P) Ltd
- 5) To consider, approve and take on record the Unaudited Financial Results (Standalone & Consolidated) of the Company for the quarter ended 30th June, 2022.
- 6) To consider and approve all significant transactions, arrangements and financial statements of the two unlisted subsidiary companies.
- 7) To approve notice, Board's report, Corporate Governance report annexure to boards report & notes thereon for the Financial Year ended 31st March, 2022 and to authorize signatories there to.
- 8) To consider and ratify Shareholding pattern, Corporate Governance Report for Quarter ended 30th June, 2022.
-The Board to consider the Corporate Governance report u/r 27(2) of SEBI LODR,

2015 along with the shareholding pattern for the 1st Quarter.

- 9) To fix the date for calling Annual General Meeting and book closure.
-The board to consider the date for Annual General Meeting and fix the same.
- 10) To appoint a scrutinizer for E-voting.
-To consider & appoint Mrs Rasna Goyal as scrutinizer for E-voting.
- 11) To take note of various committee minutes.
-The minutes of the Audit committee, Nomination & remuneration Committee and Stakeholder Relationship Committee meetings to be produced and the same needs to be perused by the board and taken on record.
- 12) To consider minutes of the two subsidiary companies.
-To consider and discuss about the Minutes of the two subsidiary companies.
- 13) To discuss the general affairs & progress of the Company and chalk out the future course of action of the company.
- 14) To discuss any other business with the permission of the chair.
- To authorize anyone of the directors to comply with the requirements of the statutory annual filing with relevant authorities
-Mrs Pritika Gupta to be proposed to draft, circulate and to get the minutes signed by the chairperson.
-To consider and approve to write off the sundry balances.

In this connection, as per Company's Code of Conduct for Prevention of Insider Trading, the Trading Window for dealing in the securities of the company has already been closed w.e.f. 1st July, 2022 and shall remain closed for all Directors/Officers/Designated Employees of the company which shall be opened 48 hours after the declaration of Unaudited Financial Results for the quarter ended 30th June, 2022.

Thanking You
Yours Truly

For Lee & Nee Softwares (Exports) Limited
Lee & Nee Softwares (Exports) Ltd.

Arpita Gupta
(Director)

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Director