

# Santanu Ghosh

✓ SAP/S4 HANA



santanughosh8961647824@gmail.com  
phone- 8961647824 (WhatsApp also)

## Organization

LUX Industries Limited  
**Executive Accounts**  
Jan,2024 – Present

T-Code Used

METRO RAILWAY,KOLKATA  
**Accounts Assistant**  
April,2022 – April,2023

MNP SKILL DEVELOPMENT  
**SAP-FICO Operator**  
Sep,2020 – April,2022

## ERP System

✓ FICO-SAP

✓ Adv. Excel

## Work Experience & Responsibilities

Create- Purchase Order (PO) in SAP Goods Received, Invoice Verification, Invoice Entries, PO Report ready, Stock Transfer (mat 2 mat, 101 movement).

### REPORT ANALYSIS;

- Goods Received Report
- Exist Invoices Report
- Purchase Order Report
- Stock Report
- Bill Registered
- Internal Audit

VL02n, VF01, MB52, zmm\_saledata, zsd\_billreg  
ME21n, ME22n, ME23n, ME2n, MB51, MIGO  
zsd\_ecomauto1, MIRO etc.

Accounts Payable & Receivable entries in ERP System, Purchase & Daily Ledger posting, Day Book, CGST, SGST, IGST entries, P/L, Balance sheet, Stock Maintain FIFO, LIFO.

Accounts Payable and Accounts Receivable, Chart of Accounts, Tolerance, Customer, G/L creation, FSV, Company Code, Number Range, Vendor Creation,

## Software Experience

- |                       |                     |
|-----------------------|---------------------|
| ✓ Accounts Receivable | ✓ FSV               |
| ✓ Accounts Payable    | ✓ Fiscal Year       |
| ✓ FI-MM Integration   | ✓ Tolerance         |
| ✓ G/L-A/c             | ✓ Chart of Accounts |

- |                          |            |               |
|--------------------------|------------|---------------|
| ✓ V-Lookup               | ✓ H-Lookup | ✓ SumIf       |
| ✓ Conditional Formatting | ✓ Count If | ✓ Concatenate |
| ✓ IF Functions           | ✓ Match    | ✓ Concatenate |
| ✓ Pivot Table            | ✓ Filters  | ✓ Index       |

## Education

**B.Com (H) in Accounting & Finance with 79%**  
*from University of Calcutta,*  
*year 2019 to 2022.*

**Higher Secondary in Commerce with 84.4%**  
*from WBCHSE, 2019.*

**Secondary / Madhyamik with 67%**  
*from WBBSE, 2017.*

## Certification

**SAP – FICO**  
*from Primus TechSystem, Pune*

**Certified Business Accountant**  
*from MNP Skill*

## Personal Details

<b>Name</b>	<b>Santanu Ghosh</b>
<b>Father's Name</b>	<b>Goutam Ghosh</b>
<b>Date of Birth</b>	<b>10<sup>th</sup> August, 2000</b>
<b>Marital Status</b>	<b>Unmarried</b>
<b>Gmail</b>	<b>santanughosh8961647824@gmail.com</b>
<b>Phone</b>	<b>8961647824</b>
<b>Address</b>	<b>Behala, Chowrasta, Sarsuna, Kolkata – 700061 West Bengal.</b>