



Subrat Panda

SEO Executive

To work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge appropriately

Contact

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Address

Nandan Vihar, Patia Bhubaneswar

Education

2019

BTECH(Electronics and Communications Engineering)
SIKSHA O ANUSANDHAN UNIVERSITY, Bhubaneswar

2015

Higher Secondary (12th)

DAV PUBLIC SCHOOL, Cuttack

2013

Matriculation (10th)

DAV PUBLIC SCHOOL, Cuttack

Expertise

- Digital Marketing
- Customer service
- Website Management
- Problem solving ability

Language

English

Hindi

Odiya

Experience

22/10/22 - 30/6/2024

Timestamp Technologies, Bhubaneswar

SEO Executive

Currently working on various projects. Mainly focusing on off page work of a website. Have hands on experience on tools like Google Analytics, Google search console, Ahref, Moz title explorer. Presently I am also working Canva for designing basic cover photos and images, blog writing, and website designing using Wordpress.

21/06/2022- 21/09/2022

DizitalSquare, Bhubaneswar

Digital Marketing Intern

Worked with various tools like Semrush, Google adwords, Wordpress, Keyword planner, Moj link explorer, who.is. Have a hands on experience on designing tools like Canva, freepik. Completely involved on working live projects during the internship. Completed many projects on SEO, SMM, Campaign, which helped to gain rank of a website.

6/9/2020 - 10/11/2021

Panda Associate, Bhubaneswar

Customer care associate

My duty was to attend the customers those who have any problems related to there telephone and register there complains in system and assign that complain to the line man and make sure that the issue was resolved in same date. There I was working on behalf of BSNL Bhubaneswar in Kharavel Nagar region.

6/01/2020 - 01/08/2020

Tech Mahindra, Bhubaneswar

Customer Support Associate

The key role in Tech Mahindra was to address customers grievance while placing order in Amazon India website. Also I was leading a team of 10 associates under me and I used to guide them how to solve the issues of customers.

Additional Information

- Date of Birth- 3rd January 1998
- Nationality- Indian

CERTIFICATIONS.

- Completed Advance Digital Marketing internship from DizitalSquare at Bhubaneswar
- Completed Summer Internship in BSNL Bhubaneswar

Achievements & Awards

- Stood second and third consecutively in interschool singing competition
- One of the active member of our own created social work group named 'SMILE' for helping needy people at the time of any help.

Declaration

I hereby declare that the information provided in this curriculum vitae is true, accurate, and complete to the best of my knowledge and belief.