



January 22<sup>nd</sup>, 2026

To,

The Directors,

Notice is hereby given that the Meeting of Board of Directors of M/s. Lee & Nee Softwares (Exports) Limited will be held on 03<sup>rd</sup> February, 2026 at 3 P.M at 14B, Camac Street, Kolkata-17 to transact the following business.

- 1) To Confirm minutes of last board meeting.  
-The Minutes of the last Board Meeting was read and confirm unanimously.
- 2) To grant leave of absence.  
-All Directors were present.
- 3) To Confirm and ratify the resolutions passed by circulation, if any.  
-There was a resolution passed by circulation dated on 19<sup>th</sup> November, 2025.
- 4) To note quarter statement of investor compliant (3<sup>rd</sup> Quarter) u/r 13(3) of LODR, 2015.  
-To consider information about complaints from any investor (if any) from the Report of R & T agents M/s Maheshwari Datamatics (P) Ltd
- 5) To consider, approve and take on record the Unaudited Financial Results (Standalone and Consolidated) including Statement of Assets & Liabilities and Cash Flow Statements of the Company for the quarter ended 31<sup>st</sup> December, 2025.
- 6) To consider & approve the appointment of Company Secretary  
Ms. Pritika Gupta has been approached for the Company Secretary of our company.
- 7) To consider and approve all significant transactions, arrangements and financial statements of the two unlisted subsidiary companies.
- 8) To consider & ratify Shareholding pattern, Corporate Governance Report 3<sup>rd</sup> Quarter ended 31<sup>st</sup> December, 2025.  
-The Board to consider the Corporate Governance report u/r 27(2) of SEBI LODR, 2015 along with the shareholding pattern for the 3<sup>rd</sup> Quarter.
- 9) To take note of various committee minutes.  
-The minutes of the Audit committee and Nomination & remuneration Committee

meetings to be produced and the same needs to be perused by the board and taken on record.

10) To consider minutes of the two subsidiary companies.  
-To consider and discuss about the Minutes of the two subsidiary companies.

11) To discuss the general affairs & progress of the Company and chalk out the future course of action of the Company.

12) To discuss any other business with the permission of the chair.  
- To authorize anyone of the directors to comply with the requirements of

the

Statutory annual filing with relevant authorities  
-To consider and approve any other such matters.

In this connection, as per Company's Code of Conduct for prevention of insider Trading, the Trading Window for dealing in the securities of the Company has already been closed w.e.f., January 01, 2026 and shall remain closed for all Directors/officers/Designated Employees of the company which shall be opened 48 hours after the declaration of Unaudited Financial Results (Standalone & Consolidated) for the quarter ended 31<sup>st</sup> December, 2025.

Thanking You,

Yours Truly,  
For Lee & Nee Softwares (Exports) Limited

Lee & Nee Softwares (Exports) Ltd.

*Arpita Gupta*  
Director

Arpita Gupta  
(Authorized Signatory)