

ARUNABHA BASAK

Memari , Barddhaman ,West Bengal, 713146, India
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PROFESSIONAL SUMMARY

Detail-oriented and results-driven Civil Engineer with hands-on experience in Quality Control (QC), Quality Assurance (QA), and Public Works Department (PWD) projects. Possesses strong technical knowledge in construction quality standards, site supervision, and documentation. Additionally experienced in digital marketing, bringing versatility and adaptability to professional roles. Proficient in AutoCAD, MS Excel, and MS Word.

PROFESSIONAL EXPERIENCE

1) Patil Rail Infrastructure PVT. LTD.

Quality Control Engineer & Quality Assurance Engineer
2023 – Present

Conduct quality inspections of civil works to ensure compliance with approved drawings, specifications, and standards.

Monitor construction materials, workmanship, and site execution.

Prepare and maintain QA/QC documentation, reports, and checklists.

Coordinate with site engineers, contractors, and consultants to resolve quality-related issues.

Ensure adherence to safety and quality norms throughout project execution.

2) Bidhannagar Public Works Department (P.W.D)

Civil Engineering Trainee / Site Engineer
April 2021 – September 2021

Assisted in supervision of government infrastructure projects.

Monitored construction activities, measurements, and bill verification.

Ensured compliance with government standards and technical specifications.

Gained practical exposure to public sector project execution and documentation.

3) Digital Marketing Experience

February 2019 – July 2019

Worked on digital campaigns, social media management, and online promotions.

Developed skills in analytics, communication, and strategic planning.

Enhanced adaptability and cross-functional working capability.

EDUCATIONAL QUALIFICATIONS

Bachelor of Technology (B.Tech) – Civil, 2020

Engineering CGPA: 7.64

Higher Secondary (12th Standard), 2015

Percentage: 81%

Secondary (10th Standard), 2013

Percentage: 90%

TECHNICAL SKILLS

MS Excel , MS Word, AutoCAD, Quality Control & Quality Assurance, Site Supervision, Construction Documentation

DECLARATION

I hereby declare that the above information is true and correct to the best of my knowledge and belief.

Date: _____

Signature: - **Arunabha Basak**