CIN : L70102WB1988PLC045587

LN/EL **Lee & Nee**
**Softwares (Exports) Ltd.**

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NOTICE CUM AGENDA OF 02/2026-2027 MEETING OF THE BOARD OF DIRECTORS OF LEE & NEE SOFTWARES (EXPORTS) LTD. TO BE HELD THROUGH VIDEO CONFERENCING/OTHER AUDIO VISUAL MEANS ON THURSDAY, THE 25TH DAY OF JUNE, 2026 AT 03.00 P.M.

Date: 17th June, 2026

To,
Mr. MAHESH GUPTA – CEO & Managing Director
Mr. SAGAR MAL GUPTA - Director
Mrs. ARPITA GUPTA – Director
Mrs. SUMITA MAHADEVAN– Independent Director
Mr. TAPAN DHAR MAZUMDAR– Independent Director
Mr. MILAN GARG– Independent Director
Mr. VIKASH SINGH– C.F.O.
Ms. PRITIKA BAJORIA– Company Secretary

Notice is hereby given of the Board of Directors of LEE & NEE SOFTWARES (EXPORTS) LTD to be held through video conferencing / other audio visual means on THURSDAY, the 25th day of June at 03:00 p.m. to transact the following business.

| Sl No. | AGENDA |
|---|---|
| 1. | To Elect Chairman to preside over the Meeting. |
| 2. | To grant leave of absence to Director(s), if any. |
| 3. | To determine the presence of requisite quorum and mode of participation of Directors. |
| 4. | To confirm and sign the minutes of the last Board meeting held on 19th May, 2026. |
| 5. | To confirm and sign the minutes of the last Audit Committee meeting held on May 19, 2026 |
| 6. | To take note of the inadvertent omission in obtaining shareholders' approval in connection with the appointment of Rasna Goyal & Co., Practicing Company Secretary (COP No.9209) as the Secretarial Auditor of the Company and to consider the steps required for regularization of the same |
| 7. | To consider and approve the draft notice of Postal Ballot for appointment of Rasna Goyal & Co., Practicing Company Secretary (COP No.9209) as the Secretarial Auditor and decide date for issue of Postal Ballot notice and calendar of events. |
| 8. | To authorize any Director and/or the Company Secretary of the Company to issue the Postal Ballot Notice, complete all related formalities and do all such acts, deeds and things as may be necessary in connection with the Postal Ballot process through remote e-voting |
| 9. | To consider fixation of Record date / cut-off date. |
| 10. | To appoint agency (NSDL) for remote e-voting. |
| 11. | To decide on the appointment of the Scrutinizer for the purpose of conducting e-voting for Postal Ballot. |
| 12. | Authorization to receive Scrutinizer Report and other document related to Postal Ballot. |
| 13. | Any other matter with the permission of the Chairman and with the consent of majority of |

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|---|---|
| | Directors present at the meeting. |
| 14. | Vote of Thanks. |

Kindly make it convenient to attend the meeting.

Thanking you,

Yours faithfully,

For LEE & NEE SOFTWARES (EXPORTS) LTD.

Lee & Nee Softwares (Exports) Ltd.

ARPITA GUPTA

Digitally signed by ARPITA GUPTA
Date: 2026.06.17 18:40:52 +05'30'

Director

Arpita Gupta
Director
DIN No. 02839878